

MINUTES OF THE MEETING OF THE KENT COUNTY PARKS AND RECREATION  
ADVISORY BOARD  
November 21, 2011

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**Present:** Melissa Cannon, Laura Karns, Penny Usilton, Brittany Bentley, Jim Wright, and Myra Butler.

**Absent:** Melinda Bookwalter, Faye Little, Bryan Williams, Ron Jordan, Joyce Moody, and Commissioner William Pickrum.

**I. CALL TO ORDER AND ACTION ON MINUTES**

The meeting was called to order at 7:05 p.m.

Board members were introduced to Brittany Bentley, who is the new Advisory Board student representative. Ms. Bentley is Junior at Kent County High School, and also serves as the student representative on the Board of Education.

In light of the fact that both Ms. Bentley and Jim Wright, Public Works representative, were attending the Advisory Board meeting for the first time, each Board member in attendance gave a brief introduction.

There was no approval of the October minutes, as there was not a quorum of the Board present.

**II. OLD BUSINESS**

**A. Land Preservation and Parks and Recreation Plan (LPPRP) Update**

- i.** Ms. Butler informed that she met with representatives of the Kent County Planning Department on November 8 in order to prepare for submission of the LPPRP in time for the 2012 deadline imposed by the State of Maryland. Ms. Butler plans to have a draft prepared for the Board's review in the coming month. Because the requirements have been streamlined from past LPPRP submissions, Ms. Butler expects the drafting process to be seamless. Once the final document has been established and reviewed by the Advisory Board it will be sent to the Commissioners for approval before submission to the State.

**B. By-Laws**

- i.** Following the October meeting, a draft of the proposed by-laws was electronically mailed to Board members for input and suggestions. The following suggestions were received from Commissioner Pickrum:
  - a.** Article IV-B- delete the word "automatically".
  - b.** Article IV-E- Change meeting times from 6:00 p.m. to 6:30
- ii.** The following additions were suggested during the meeting:
  - a.** Article IV-B- If a quorum of the Board is not anticipated, and action is needed the meeting will be postponed until the following month.
  - b.** Article VI- Regrets should be sent in advance of the meeting in the event that a Board member is unable to attend.
- iii.** A motion was made by Ms. Karns, seconded by Mrs. Cannon, and passed by a majority of the Board to approve the suggestions and additions as discussed, with the exception of the meeting time, which Board members wished to remain at 6:00 p.m.

**C. Officers**



- a. Solar panels will be installed over the 9 acres of property behind the Community Center, currently owned by the Board of Education. The panels will provide power to Kent County High School, Worton Elementary School, the Community Center, and the Office of Emergency Services Radio Tower.
  - b. An estimated \$3 million dollars in electricity fees are expected to be saved over the duration of 20 years.
  - c. Panels are expected to be installed by April 2012 with the full project up and running in May 2012.
- E. Loose Dogs in Worton Park
- i. Ms. Butler informed that recently a citizen contacted the Commissioners' Office and expressed concerns over dogs being allowed to roam unleashed while in the park with their owners.
    - a. County law states that all dogs should be kept under restraint. The Public Works Department plans to erect a sign with language to this effect.
- F. Future Agenda Format
- i. Ms. Butler provided a draft of the format of future agendas for the Boards' information.
    - a. The new agenda format will include separate Recreation and Parks sections during the Old Business and New Business segments of the meeting.

#### IV. REPORTS

Turner's Creek:	<i>No Report.</i>
Worton Park:	<i>No Report.</i>
Bayside/Ingleside:	<i>Nothing to Report.</i>
Betterton Beach:	<i>No Report.</i>
Millington Pool:	<i>Nothing to Report.</i>
Edesville Park:	<i>Nothing to Report.</i>
Toal Park:	<i>Nothing to Report.</i>
High School:	<i>Ms. Bentley volunteered to provide a calendar of the Kent County Public School activities for the Boards' information on a monthly basis.</i>
County Commissioner:	<i>Nothing to Report.</i>
Board of Education:	<i>No Report.</i>

#### V. ADJOURNMENT

At 8:00 p.m., a motion was made by Mrs. Karns, seconded by Mr. Wright, and passed by a majority of the Board to adjourn the meeting.

Respectfully Submitted,

Denisha C. Brown, Office Manager