



# County Commissioners of Kent County, MD Department of Parks & Recreation



April 27, 2020

## Operational Status Reminders and Updates During COVID-19 Health Crisis

*Impact of Coronavirus (COVID-19) - Announcements to Date / Timeline (Reminder)*

*County Parks Public Use Notices / Guidelines (Updated)*

*Spring / Summer Schedule of Programs & Activities Cancelled Until Further Notice (Reminder)*

*Summer Program Registration Acceptance Postponed Until Further Notice (Reminder)*

*Summer Seasonal Employment Opportunities / Recruitment (New)*

*Communication Going Forward - Mass Emails Frequency / Rainout Line Reminder (Updated)*

### **March 13, 2020 Announcement - Kent County Parks & Recreation (KCPR) Administered Programs Cancelled ~KCPR Administered Organized Programs/Activities CANCELLED~**

Effective March 16, 2020, and until further notice, all organized KCPR administered programs and activities at KCCC and in County parks are CANCELLED. Amenities inside KCCC are not available for public use. Administrative business functions will continue. Grab & Go Meal distribution efforts (through separate access points) will continue.

Click [https://www.kentcounty.com/images/pdf/coronavirus/WAYS\\_TO\\_HELP.pdf](https://www.kentcounty.com/images/pdf/coronavirus/WAYS_TO_HELP.pdf) view information about the Grab & Go Meals initiative and who to contact for more information (including a list of other distribution locations and how you can help by donating items or volunteering).

### **March 17, 2020 Announcement - State of Emergency Declared by County Commissioners of Kent County, MD ~County Government Buildings Closed to Public / KCCC Meal Distribution Location OPEN~**

The County Commissioners of Kent County declared a State of Emergency, \*closing all Government offices to the public. County offices will continue to conduct business via phone, email and mail. Essential needs such as stamping, permits and notarizing documents will be available by appointment only (must call applicable office to schedule appointment). Grab & Go Meal distribution efforts (through separate building access points) at the KCCC will continue.

Click [https://www.kentcounty.com/images/pdf/03.17.20\\_Resolution\\_2020-05\\_County\\_Commissioners\\_of\\_Kent\\_County\\_Maryland\\_Executive\\_Order\\_for\\_Local\\_State\\_of\\_Emergency.pdf](https://www.kentcounty.com/images/pdf/03.17.20_Resolution_2020-05_County_Commissioners_of_Kent_County_Maryland_Executive_Order_for_Local_State_of_Emergency.pdf) to view the State of Emergency document.

Click <https://www.kentcounty.com/coronavirus> to visit the Kent County Government webpage that contains important information and updates about the Coronavirus (COVID-19) health crisis. This page will be updated with new information as new developments and announcements occur.

### **March 18, 2020 Announcement - Kent County Parks Open for Public Use**

Due to misinterpretation regarding the previous announcement that until further notice, all organized KCPR administered programs and activities at KCCC and in County parks are Cancelled, a clarification announcement was made, advising parks are open. Please ENJOY COUNTY PARKS and practice SOCIAL DISTANCING when doing so! Should this change, an announcement to that effect will be made.

### **March 20, 2020 Announcement - Status of Spring/Summer 2020 Schedule of Programs & Activities**

In late February, KCPR announced that its Spring/Summer Schedule of Programs & Activities would be announced on Friday, March 13, 2020. Considering the rapid and ongoing developments related to the Coronavirus and the impact to the programs and activities listed within the schedule, KCPR delayed publishing the information. Although much continues to remain unknown as to whether or not programs and activities will resume for the summer season, and although we have **implemented a "Cancelled and in an On Hold" status for all offerings and services until further notice**, KCPR has decided to publish the schedule so the information is available so we will be ready to move forward if and when the time comes to do so.

### **March 23, 2020 - Kent County Park Use Guidelines Notice COVID-19**

Additional restrictions notice regarding public use of parks and amenities was implemented. State parks remain open, but Governor Larry Hogan has ordered the closure of all structures and programs that would encourage people to congregate. The State encouraged local jurisdictions to implement park policies consistent to those of the state. KENT COUNTY GOVERNMENT has implemented these policies for County Parks that can be viewed at [http://www.kentparksandrec.org/Kent%20County%20Park%20Use%20Signage%20COVID-19%20\(002\).pdf](http://www.kentparksandrec.org/Kent%20County%20Park%20Use%20Signage%20COVID-19%20(002).pdf).

### **March 30, 2020 Follow Up Announcement - COVID-19 COUNTY PARK USE NOTICE / WARNING**

✚ *Effective, March 31, 2020, all County park tennis courts (including platform tennis) are CLOSED TO THE PUBLIC and will be LOCKED to align with State of MD Executive Order 20-03-30-01.*

- ✦ *In the spirit of the Executive Order, it is interpreted by local law enforcement and judicial officials to prohibit group gatherings in parks that are not specific to activities such as are the case for individuals (walking/walking pets, jogging/running, hiking and biking).*
- ✦ *Activities that encourage a group to gather, no matter how small in size, is highly discouraged, deemed not in the spirit of Governor Hogan's Orders related to park gatherings/social gatherings, and will be dispersed by authorized law enforcement or County employees.*
- ✦ **STAY AT HOME!**
- ✦ **STOP THE SPREAD OF COVID-19!**
- ✦ **WE UNDERSTAND PEOPLE NEED TO HAVE AN OUTLET, BUT PEOPLE NEED TO DO THEIR PART AND BE SAFE!**
- ✦ **PLEASE TAKE SERIOUS HEED TO THIS WARNING!**

### **April 27, 2020 Announcement - KCPR Operations Status, Reminders and Updates**

This post/announcement serves to provide reminders and updates to KCPR's operational status, along with to offer a timeline of our announcements since the start of the COVID-19 health crisis that began in mid-March. To view the update please visit <http://www.kentparksandrec.org/publications.php>.

**Spring/Summer 2020 Schedule of Programs & Activities** - *The schedule can be viewed (and printed on 8 1/2 x 11 paper) at: <http://www.kentparksandrec.org/Spring-Summer%202020%20Newsletter.pdf>*

UNTIL FURTHER NOTICE, **ALL PROGRAMS, ACTIVITIES AND OFFERINGS LISTED IN THE SCHEDULE AND ANY OTHER PLATFORMS** (<http://Facebook.com/KentCountyCommunityCenter> ~ <http://www.KentParksAndRec.org> ~ any previously printed publications) **ARE CANCELLED AND IN "ON HOLD" STATUS.**

KCPR will continue to communicate information as often as necessary to keep the public informed. Should there be a change from the CANCELLED or "on hold" status of an individual offering or offerings in general, information will be announced at that time.

Thank you in advance for your understanding of the current circumstances and restrictions related to cancellations and postponements that will be the case indefinitely going forward throughout the global health crisis. Be safe! Practice social distancing! Help others in need!

### **April 1, 2020, Acceptance of Summer Program Registration-POSTPONED UNTIL FURTHER NOTICE**

Although KCPR's general policy is to accept registration for summer programs beginning April 1 each year, the date is subject to change pending developments related to the health crisis and circumstances as the April 1 date draws near. Acceptance is currently postponed until further notice.

### **NEW ONLINE REGISTRATION OPTION FOR 2020 SUMMER CAMPS!**

We are pleased to announce online registration is now an option for our summer camp programs (Kiddie Camp, Day Camp, Youth In Action, Leaders Club and Summer Rec Club).

\*If registering online, online payments (\*credit card and electronic check) are subject to a nominal processing fee. If registering for the Kiddie Camp, Day Camp or Youth In Action Weekly Registration enrollment option, online registration requires a reoccurring automatic credit card or electronic check payment the Sunday of each week of camp that a child is enrolled.

\*Payments returned unpaid by your financial institution require a \$25 insufficient funds fee in addition to the unpaid amount being due immediately (payable by cash or money order only to County Commissioners of Kent County).

If applying for a scholarship (if your child/household has not already been awarded a scholarship for the current award year: September 1 – August 31), all required support documents must be submitted to the Parks & Recreation office immediately after online registration. If the required support documents are not submitted in time to stop the automatic payments (a minimum of 10 days before the scheduled payment date is required) beginning the Sunday before the second weekly session your child is enrolled, your automatic payment will be withdrawn. Automatic payments not stopped by the required 10 day in advance requirement will not be refunded. ***Scholarship awards are awarded for fees that have not already been paid and are not retroactive to apply prior to the award's approval.***

### **Which Program to Enroll in Online (Entire Summer Registration or Weekly Session Registration)?**

- ***If you will pay the entire summer fee in advance to receive a one-week discount and you are registering online, please enroll in the option with the program name listed (Kiddie Camp, Day Camp or Youth In Action) that includes "Entire Summer Registration" after the program name.***
  - (Kiddie Camp, Day Camp or Youth In Action) Entire Summer Registration option - Pay for 7 weeks and receive 1 week FREE). Entire Summer Registration = \$70 savings based on weekly payment option.

- ***If you will pay the weekly session registration fee and you are registering online***, please enroll in the option with the ***program name listed (Kiddie Camp, Day Camp or Youth in Action)***, that includes ***“Weekly Session Registration”*** after the program name.
  - To receive the ***(Weekly) Sibling Discount option***, you must enroll in the ***Kiddie Camp, Day Camp or Youth In Action Weekly Session Registration*** option ***for each child***: First child full weekly price; Each additional child in the same household will receive a 25% discount off the weekly price.
  - Sibling Discounts and \*(Kiddie Camp, Day Camp or Youth In Action) Entire Summer Registration cannot be combined.

#### **OTHER SUMMER CAMP REGISTRATION OPTIONS – In Person or Mail In**

Registration forms are also accepted in person at the Kent County Community Center (11041 Worton Rd., Worton, MD) or by mail (KCPR, PO Box 67, Worton, MD 21678). All forms must be fully completed and include the minimum required payment at the time of registration, otherwise, registration will not be accepted and will be delayed.

Please click the link below each program/offering for registration forms or other information.

#### **Registration Policies**

<http://www.kentparksandrec.org/Registration%20Policies.pdf>

#### **Summer Camp Registration Packet**

<http://www.kentparksandrec.org/Summer%20Camp%20Registration%20Packet%202020.pdf>

#### **Leaders Club Registration Packet**

<http://www.kentparksandrec.org/Leaders%20Club%20Registration%20Packet.pdf>

#### **Summer Rec Club Registration Packet**

<http://www.kentparksandrec.org/Summer%20Rec%20Club%20Registration%20Packet.pdf>

#### **Youth Swim Lesson Registration**

<http://www.kentparksandrec.org/Youth%20Swim%20Lesson%20Registration%20Form.pdf>

#### **General Registration (Adult Swim Lessons)**

<http://www.kentparksandrec.org/General%20Registration%20Form.pdf>

#### **KCCC Pool Season Pass Info**

[http://www.kentparksandrec.org/cc\\_pool.php](http://www.kentparksandrec.org/cc_pool.php)

#### **New Millington Pool Facility Access Pass (FAP) Pilot Program**

[http://www.kentparksandrec.org/Millington%20Pool%20Facility%20Access%20Pass%20Pilot%20Program%20\(Summer%202020\)%20Poster.pdf](http://www.kentparksandrec.org/Millington%20Pool%20Facility%20Access%20Pass%20Pilot%20Program%20(Summer%202020)%20Poster.pdf)

#### **\*\*Financial Assistance Scholarship Application and Guidelines**

<http://www.kentparksandrec.org/Scholarship%20Application%20&%20Guidelines.pdf>

**\*\*Please note the revised guideline regarding the Priority Partners insurance card that is no longer acceptable proof of verification that public assistance is received for medical insurance.**

**Should you have any questions about the current status of Parks & Recreation operations, summer or other offerings, or in general, please do not hesitate to call 410-778-1948 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org) during administrative business hours (8:30 am - 4:30 pm, Monday through Friday).**

#### **SUMMER SEASONAL EMPLOYMENT OPPORTUNITIES & RECRUITMENT**

We are hopeful that we will be able to resume normal summer operations (programs, camps, aquatics, etc.) in part or for the full summer season. Due to COVID-19 and in light of the current State of MD Executive Orders that require all non-essential operations to remain closed until further notice, much continues to remain unknown. In case we are able to resume operations, we are moving forward with staff recruitment and phone interviews on a daily basis. If you or someone you know is interested in summer seasonal employment with us, please review our summer job opportunities at

<http://www.kentparksandrec.org/Seasonal%20Summer%20Job%20Summaries.pdf>. Click [here](#) for the Kent County Government employment application (***please note that the application requires an electronic signature in "two" places***). ***Please email the completed application directly to the KCPR Office Manager at [tthomas@kentgov.org](mailto:tthomas@kentgov.org)*** as soon as possible for best consideration. Positions are open until filled. Kent County is and EOE. *Upon receipt of the completed application, applicants will be sent additional information regarding pre-employment consideration requirements (i.e. Child Abuse and Neglect Registry Clearance Request Authorization Consent Form) that must also be completed for consideration for employment.*

#### **CORONAVIRUS (COVID-19) - FOR THE MOST UP TO DATE LOCAL INFORMATION:**

~General: <http://kenthd.org/>

~Kent County Parks & Recreation specific:

KCPR's most recent announcement/information can be viewed by at <http://www.kentparksandrec.org/publications.php>.

Please visit our website publications page (<http://www.kentparksandrec.org/publications.php>) regularly to check for new updates.

**~Kent County Government updates and local information requested to be shared with the public:**  
<https://www.kentcounty.com/coronavirus>

### **COMMUNICATION GOING FORWARD**

Kent County Parks & Recreation will continue to communicate information as often as necessary to keep the public informed. Should there be a change from the CANCELLED or "on hold" status of an individual offering or offerings in general, information will be announced at that time. Thank you for your understanding of the current circumstances and restrictions related to cancellations and postponements that will be the case indefinitely throughout the global health crisis.

### **~MASS EMAIL FREQUENCY CHANGE**

We have changed the frequency for which we will send mass emails to patrons on our email list. Beginning March 22, 2020, the following practice was implemented:

On a quarterly basis, KCPR sends individuals on our email list and electronic communication with the current schedule of programs and activities, as well as, when there are new programs and activity offerings announced. Additionally, public notices of emergencies or critical public knowledge information will be communicated as soon as possible and as \*technology allows via mass email (*although the email method is not guaranteed to be effective or received by patrons*). If you would like to be added to our email list, please email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org) with "Add Me" in the subject line. We do not share email addresses.

You may request to be removed from our email list at any time. If you would like to be removed from our email list, please email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org) with "Remove Me" in the subject line. You will be removed from the mailing list within one business day.

### **~RAINOUT LINE WEATHER & INFORMATION ALERT NOTIFICATION METHOD**

For the most up to date and timely announcements and information from KCPR in general, for weather closures/cancellations for the Kent County Community Center (KCCC), Parks & Recreation/Office (KCPR), swimming pools, parks, athletic fields/ball diamonds, events and more, we encourage patrons to follow us on Facebook (@KentCountyCommunityCenter) or sign up for alerts through our exclusive notification method for weather cancellations, closures, delayed openings, etc. - Rainout Line. The platform pushes updates out via \*\*\*text message, email, on Facebook and on our website (<http://www.KentParksAndRec.org>).

To sign up for alerts or to download the free app on smart devices please visit <https://rainoutline.com/search/dnis/4104291401>. A traditional call-in hotline (410-429-1401) is also available. \*\*\*Text alerts are limited to 140 characters so the full alert may need to be checked using another method. KCPR does not make individual contact for cancellations and closures. To view the facility extension numbers for the Rainout Line click [here](#).

### **OUR MISSION**

The mission of Kent County Parks & Recreation is to create balanced opportunities for our patrons to play, learn and grow through our programs and parks.

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**BE SAFE!**  
**PRACTICE SOCIAL DISTANCING!**  
**HELP OTHERS IN NEED!**  
**WE ARE KENT COUNTY STRONG!**

11041 Worton Road \* P.O. Box 67 \* Worton, MD 21678 \* 410-778-1948 \* [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)  
[KentParksAndRec.org](http://KentParksAndRec.org) \* [Facebook.com/KentCountyCommunityCenter](https://Facebook.com/KentCountyCommunityCenter)