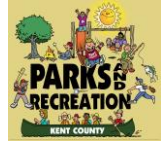




# County Commissioners of Kent County, MD

## Department of Parks & Recreation



### Platform Tennis Policies, Procedures, and Guidelines

Please read this document in its entirety and sign the accompanying release and waiver. All members of your group are required to sign a release and waiver prior to use of the Platform Tennis facility and equipment. Members of your group under the age of 18 must have parental consent for each use of the Platform Tennis facility and equipment, unless parental consent is indicated for a specific coverage period.

### General Court Reservations/Fees (Pay Per Play)

In order to reserve a Platform Tennis court or equipment the requestor must be at least 21 years of age and must provide a valid photo I.D. that will be copied and kept on file at Kent County Parks and Recreation (KCPR). A key will be issued to the requestor to access the Platform Tennis facility located at Worton Park. Once the issued key is returned to KCPR, the copy of the photo I.D. will be shredded. Reservations are for a maximum of two hours, beginning at 8:30am and ending by 8:30pm daily.

- Reservations may only be made Monday-Friday between the hours of 8:30am-4:30pm and requires all documentation and payments to be received for all members of a group before the reservation receives final confirmation. Reservations are processed and confirmed on a first come, first served basis and require a minimum of 72 hours in advance of the reservation time. Full payment in the amount of \$5 per person for a group of four or \$10 per person for a group of two is due at the time of the reservation request. Requests will not be considered final until full payment due, as well as signed Permission, Release, and Waiver is on file for all members of the group. General Reservations will only be issued refunds if unable to play due to inclement weather (rain or excessive snow only, not because of the temperature). One reservation contact must be provided, as he or she will be contacted should there be a need to communicate pertinent information about the reservation. Please call the Recreation Program Coordinator at 410-778-1957 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org) to make a reservation or for general inquiries.
- The Platform Tennis facility is equipped with lights for evening play outside of Day Light Savings months (November-March). There will be an additional \$50 fee assessed per reservation in order to use the lights. Additionally, a separate key will be issued to the requestor to unlock the light box at the beginning of the reservation to turn on the lights and to lock the light box after turning off the lights at the end of the reservation. **Please note light use will be strictly monitored for additional use outside of the two hour maximum reservation period.**
- Keys issued must be returned immediately following the reservation. If the Community Center is closed, keys must be returned to the "Key Drop Box" located outside the main entrance of the Community Center. **Failure to return keys or if there is damage to keys, the user will be held responsible for the full replacement costs of the locks and keys.**

It is the goal of KCPR to ensure that everyone is well served and has a positive experience. Please direct questions, concerns, or suggestions to the Recreation Program Coordinator (410-778-1957 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)).

### Annual Membership Reservations/Fees

Individuals who wish to purchase an annual membership (November-October) may do so at a cost of \$84 per person (early bird special – make payment between July and October and the cost is \$72 per person – that's only \$6 per month!). \*The annual membership includes (2), two hour reservations per week for up to 52 weeks. All members must make payment and sign the Permission, Release, and Waiver to guarantee a reservation for a group. Although the Platform Tennis season officially begins November 1, member reservations may be reserved beginning July 1 each year for the upcoming season (November-October). Refunds will not be issued for "No Play" periods or unused or cancelled reservation time for Annual Membership Reservations. One reservation contact must be provided, as he or she will be contacted should there be a need to communicate pertinent information about the reservation, including the court access codes. Please contact the Recreation Program Coordinator (410-778-1957 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)) to make a reservation or for general inquiries.

*\*Additional Membership Benefit: If there is an open time slot that has not been reserved on the reservation board located at the courts, members may play a third day and time in a week, in the open time slot, without making an additional reservation. Please keep in mind that this is "show up at your own risk."*

#### Membership Fee Payment Schedule/Pro-Rated Fee Schedule

**\*\*Early Bird Discount Rate \$72 if Paid July-October\*\***

\$84 if Fee Paid November-December \* \$70 if Fee Paid January-February \* \$56 if Fee Paid March-April \* \$42 if Fee Paid May-June

#### Courtesy to Others

- In the spirit of being courteous and considerate of others, please **promptly exit** the Platform Tennis facility when your time has expired. Example: A 6:30pm ending time means that you are **exiting** the facility at 6:30pm. Please incorporate any necessary "cool down" time into your reservation.
- Be courteous to staff at KCPR and to other players who use the facility before and after your reservation. If you have any concerns or problems, please contact the Recreation Program Coordinator (410-778-1957 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)) at your earliest convenience so that we can make every attempt to resolve issues as quickly as possible.

**(Continued on Back)**

## Equipment Rental/Fees

**KCPR has limited equipment for use upon request for individuals who do not have their own equipment.**

1. In order to reserve Platform Tennis equipment, the requestor must be at least 21 years of age.
2. An equipment rental agreement must be signed by the Requestor. The Requestor is responsible for all equipment issued. If equipment is rented for a group, the equipment may be rented per individual (requires separate rental agreement per person) or per group (requires one rental agreement signed by the Requestor).
3. Requestor must provide a valid photo I.D. that will be copied and kept on file at KCPR. The copy of the photo I.D. will be shredded once the rented equipment is returned to KCPR. If equipment is returned after hours, the copy of the photo I.D. will be shredded upon confirmation the equipment was returned and in good condition.
4. \*Rental Packages are as follows:
  - a. **Uno**: Includes (1) one paddle and (1) ball: \$10
  - b. **Double It Up**: Includes (2) two paddles and (1) ball: \$20
  - c. **Fun Four All**: Includes (4) four paddles and (1) one ball: \$30
5. Equipment issued must be returned immediately following the reservation. If the Community Center is closed, equipment must be returned to the "Equipment Drop Box" located outside the main entrance of the Community Center.

The Community Center's hours are 8:30am-6pm, Monday-Saturday, May 1-October 31 and 8:30am-9:30pm, Monday-Friday and 8:30am-6pm, Saturday, November 1-April 30.



# County Commissioners of Kent County, MD

## Department of Parks & Recreation



### Platform Tennis Reservation Request Form

Select Type of Reservation: \_\_\_ General (Pay Per Play) \_\_\_ Annual Membership (Up to 52 Weeks: November-October)

Please **select two 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> preferred court reservation days and times** below. Requests will be processed and confirmed on a first come, first served basis after all members of the group have signed the Platform Tennis Permission, Release, and Waiver, as well as have made full payment per the payment options below. Refunds will not be issued for "No Play" periods or unused or cancelled reservation time for Annual Membership Reservations. General Reservations will only be issued refunds if unable to play due to inclement weather (rain or excessive snow only). One reservation contact must be provided, as he or she will be contacted should there be a need to communicate pertinent information about the reservation. Please contact the Recreation Program Coordinator (410-778-1957 or email [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)) with questions about making a reservation or general questions.

**Group Contact First and \*Last Name (please print clearly):** \_\_\_\_\_

*\*Group contact last name and first initial will be recorded on Reservation Board. Please ensure members of your group are aware of your group's reservation name.*

*\*Group contact will be provided court access code for entry to courts. Access codes are changed periodically and will be communicated to Group contact.*

**Mailing Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**To encourage and allow for maximum utilization of courts, if you know that your group will not play during certain periods/months throughout the year, please indicate "No Play Period(s)" here (if applicable):** \_\_\_\_\_

*No Play Period(s) Examples: May-September=reserved time will not include the months of May to September; April-May=reserved time will not include the months of April to May*

COURT 1	8:30-10:30a	10:30a-12:30p	12:30-2:30p	2:30-4:30p	4:30-6:30p	6:30-8:30p
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
COURT 2	8:30-10:30a	10:30a-12:30p	12:30-2:30p	2:30-4:30p	4:30-6:30p	6:30-8:30p
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

\*\*\*\*\*For Informational Purposes Only\*\*\*\*\*

Payment Types:	Pay Per Play \$5 /Person Group of 4	Pay Per Play \$10/Person Group of 2	*Annual Membership Rates/Payment Schedule Below Maximum Group of 12
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*Annual Membership Rates/Pay Schedule:	Early Bird Special - \$72 Pay July – October (Only \$6/Month for 52 Weeks)	\$84 Pay Nov-Dec	\$70 Pay Jan-Feb	\$56 Pay Mar-Apr	\$42 Pay May-June
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**11041 Worton Road \* P.O. Box 67 \* Worton, MD 21678 \* 410-778-1948 \* [info@KentParksAndRec.org](mailto:info@KentParksAndRec.org)  
[KentParksAndRec.org](http://KentParksAndRec.org) \* [Facebook.com/KentCountyCommunityCenter](https://www.facebook.com/KentCountyCommunityCenter)**

