

Kent County Parks and Recreation Registration Policies



Walk In!

10932 Worton Road
Worton, MD 21678



Mail In!

PO Box 67
Worton, MD 21678



Fax!

410-778-4602



Email!

Info@KentParksAndRec.org

1. Please complete 1 (one) registration form for each participant.
2. Registration is accepted on a “first come” basis.
3. We reserve the right to cancel or alter programs that do not meet registration requirements.
4. **Refunds will not be issued for trips** unless we are able to resell your package to another individual or the trip is cancelled and cannot be rescheduled.
5. Refunds for all other programs are subject to a \$5 processing fee and may take up to 3 (three) weeks to process.
7. If you submit your registration via email or fax you will receive a confirmation that it was *received*. **Payment must be received within 7 (seven) days after that confirmation before you will be officially registered.**
8. You may also be required to fill out additional forms depending on the program; they will be emailed to you after we receive your initial registration form.
9. Advance registration for programs is required since most class program sizes are limited. We will not accept registration by phone.
10. Parents are to arrive five minutes before the program closing to pick up your child(ren).
11. When school is closed or closes early, our programs are cancelled.
12. In the event a program is cancelled the day of, due to weather you will be **contacted by email** to the address(es) provided. Individual phone calls will not be made unless you did not provide an email address. In the event a program is cancelled for any reason other than the weather, you will be contacted by phone only if a read receipt for an email notification is not received in a timely manner.
13. We reserve the right to:
 - Cancel a program for any reasonable cause.
 - Deny registration or entry into a program when it deems necessary to assure public safety.
 - Expel a child from a program with no refund after notifying parent of disciplinary problems.
 - Photograph programs and participants for publicity purposes.
 - Adjust any of the program details printed in the Activity Guide, flyers, and/or registration forms including fees, locations, instructors, times, days, and dates.

Have Questions?

Please call our main line at 410-778-1948

Or the specific person and number listed in the Activity Guide for the program you are interested in.

If you are uncertain if the program will be held and the weather is questionable, please call the

Weather Cancellation Hotline at 410-810-3755