



# KENT COUNTY PARKS & RECREATION

## FACILITY RENTAL APPLICATION

Applications for exclusive use rentals must be received by the department no less than thirty (30) days prior to the desired rental date along with a \$150 (up to \$500 depending on the size of the event) refundable damage/clean-up deposit (this deposit is separate from the rental fee and must be made in the form of a separate payment). Please make checks payable to County Commissioners of Kent County.

### Kent County Community Center

Amenities	Rate with Access Card	Rate without Access Card
Meeting Room	\$35/hr	\$55/hr
Kids Room	\$25/hr	\$35/hr
Computer Room	\$25/hr	\$35/hr
Half Gym & Batting Cage	\$40/hr	\$75/hr
Full Gym	\$55/hr	\$105/hr
Kitchen	\$15 flat	\$20 flat
*Additional Facility Supervisor	\$35/hr	\$35/hr

\*Two additional staff required when renting outside of operating hours

### Pool Rentals

Number of Attendees	Rate (2 hours)
1-50 people	\$250
51-100 people	\$310
101-200 people	\$370
201-300 people	\$610

\*Two hour minimum. Must be outside of public and departmental program hours.

### Special Park Use

Kent County Residents	Non-Residents
\$10/hr per area	\$15/hr per area

### Pavilion Rentals

Kent County Residents	Non-Residents
\$35/hr	\$45/hr
\$250 - full day	\$360 - full day

\*There is a 3 hour minimum for all pavilion rentals

### Athletic & Ball Field Rentals

Kent County Residents	Non-Residents
\$10/hr per field	\$15/hr per field

\*Six hour minimum. Includes one field lining and dragging per day. Additional \$10 per hour for light usage.

## APPLICANT INFORMATION

First & Last Name  Today's Date   
 Organization  Date of Birth   
 Kent County or MD State Government  Yes /  No If Yes, What Department   
 Address   
 City / State  Zipcode  Kent County Resident  Yes /  No  
 Phone  Email

## RENTAL INFORMATION

Rental Date(s)  Second Choice Date(s)   
 Start Time  End Time  Number of Attendees   
 Event Description



11041 Worton Road  
Worton, MD 21678



KentParksAndRec.org



410-778-1948



info@KentParksAndRec.org

# KENT COUNTY PARKS & RECREATION

## FACILITY RENTAL APPLICATION

### RENTAL LOCATION

Please check which facility and amenities you are requesting for your rental

#### Kent County Community Center

Meeting Room  Half Gym  Full Gym  Computer Room  Kids Room  Kitchen

Additional Equipment Needed:

TV(s)  DVD Player  Chairs - how many: \_\_\_\_\_  Tables - how many: \_\_\_\_\_

Batting Cage  Other - please describe: \_\_\_\_\_

#### Pool Rentals

Kent County Community Center Pool  Millington Pool  Bayside Pool

#### Pavilion Rentals

Betterton Beach  Toal Park  Edesville Park  Turners Creek  Worton Park

Electric  Electric  Water  
 Electric

#### Athletic Field Rentals

Worton Park  Toal Park

Orem Field  Ball Diamond  Multi-Purpose Field  Toal Field

Lights  Commissioners Field  Lights  
 Heroes Field  Number of Fields \_\_\_\_  
 Veterans Field  Please describe \_\_\_\_\_  
 All-Star Field  
 Volunteer Field

#### Special Park Use

Betterton Beach Park  Worton Park  Turners Creek Park  Toal Park

Edesville Park  Millington Park  Still Pond Station Park  Francis Cann Woodlot

Please describe area(s) you are requesting for your event: \_\_\_\_\_

#### KCPR OFFICE USE

Date Request Received: \_\_\_\_\_

Balance Due: \_\_\_\_\_

Field/ Facility Assigned: \_\_\_\_\_

Due Date: \_\_\_\_\_

Staff Initials: \_\_\_\_\_

Date Received: \_\_\_\_\_

Deposit Due: \_\_\_\_\_

Date Received: \_\_\_\_\_

Approved

Not Approved

How and when was applicant notified: \_\_\_\_\_

Notes: \_\_\_\_\_

Canceled by Applicant

Canceled by KCPR

Full Refund (minus \$10)

Partial Refund (minus \$10)

Deposit Returned