KENT COUNTY PARKS & RECREATION

FACILITY RENTAL APPLICATION

Applications for exclusive use rentals must be received by the department no less than thirty (30) days prior to the desired rental date along with a $150 (up to $500 depending on the size of the event) refundable damage/clean-up deposit (this deposit is separate from the rental fee and must be made in the form of a separate payment). **Please make checks payable to County Commissioners of Kent County.**

Kent County Community Center

Amenities	Rate with Access Card	Rate without Access Card
Meeting Room	$35/hr	$55/hr
Kids Room	$25/hr	$35/hr
Computer Room	$25/hr	$35/hr
Half Gym & Batting Cage	$40/hr	$75/hr
Full Gym	$55/hr	$105/hr
Kitchen	$15 flat	$20 flat
*Additional Facility Supervisor	$35/hr	$35/hr

*Two additional staff required when renting outside of operating hours

Pool Rentals

Number of Atendees	Rate (2 hours)
1-50 people	$250
51-100 people	$310
101-200 people	$370
201-300 people	$610

*Two hour minimum. Must be outside of public and departmental program hours.

Special Park Use

Kent County Residents	Non-Residents
$10/hr per area	$15/hr per area

Pavilion Rentals

Kent County Residents	Non-Residents
$35/hr	$45/hr
$250 - full day	$360 - full day

*There is a 3 hour minimum for all pavilion rentals

Athletic & Ball Field Rentals

Kent County Residents	Non-Residents
$10/hr per field	$15/hr per field

*Six hour minimum. Includes one field lining and dragging per day. Additional $10 per hour for light usage.

APPLICANT INFORMATION

First & Last Name _____   Today's Date _____

Organization _____   Date of Birth _____

Kent County or MD State Government   Yes / No   If Yes, What Department _____

Address _____

City / State _____   Zipcode _____   Kent County Resident   Yes / No

Phone _____   Email _____

RENTAL INFORMATION

Rental Date(s) _____   Second Choice Date(s) _____

Start Time _____   End Time _____   Number of Attendees _____

Event Description _____

RENTAL LOCATION

Please check which facility and amenities you are requesting for your rental

Kent County Community Center

☐ Meeting Room ☐ Half Gym ☐ Full Gym ☐ Computer Room ☐ Kids Room ☐ Kitchen

Additional Equipment Needed:

☐ TV(s) ☐ Projector ☐ DVD Player ☐ Chairs - how many: _____ ☐ Tables - how many: _____

☐ Batting Cage ☐ Other - please describe: _____

Pool Rentals

☐ **Kent County Community Center Pool** ☐ **Millington Pool** ☐ **Bayside Pool**

Pavilion Rentals

☐ **Betterton Beach** ☐ **Toal Park** ☐ **Edesville Park** ☐ **Turners Creek** ☐ **Worton Park**

☐ Electric ☐ Water ☐ Water

☐ Electric ☐ Electric

Athletic Field Rentals

☐ **Worton Park**

☐ Orem Field ☐ Ball Diamond ☐ Multi-Purpose Field ☐ Other

☐ Lights ☐ B ☐ D ☐ Lights Please describe _____

☐ Volunteer Number of Fields ____

☐ Commissioners Please describe _____

Special Park Use

☐ Betterton Beach Park ☐ Worton Park ☐ Turners Creek Park ☐ Toal Park

☐ Edesville Park ☐ Millington Park ☐ Still Pond Station Park ☐ Francis Cann Woodlot

Please describe area(s) you are requesting for your event: _____