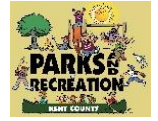




County Commissioners of Kent County, MD Department of Parks & Recreation



Kent County Community Center After School Drop-In Recreation Center

2022 - 2023 School Year

Dear Parent/Guardian:

Welcome to the 2022-2023 school year. We are looking forward to providing your child(ren) a safe and friendly environment at the Kent County Community Center as an alternative after school versus going home or participating in extracurricular activities. For this to happen, it is necessary for parents/guardians, as well as the youth, to be aware of the expectations of the staff of Kent County Parks and Recreation at the Kent County Community Center.

The enclosed information will give you and your child a clear understanding of the rules and guidelines that must be followed for youth to be permitted to utilize the Kent County Community Center Middle School/High School Age Drop-In Recreation Center. The Community Center provides a safe and welcoming environment for Middle School/High School age youth Monday through Friday (on full days of school) from September - May from 2:30pm - 5pm. The gymnasium is open to Middle School/High School age youth to actively engage in a variety of activities such as basketball, volleyball, dodgeball, and more. A computer lab, which is under the authority of the Kent County Public Library, offers a quiet atmosphere to complete homework assignments, as well as work on school research papers and projects (includes the option to print black and white copies for \$0.25/page). Youth may also enjoy table games in the lobby which include two arcade game units, air hockey, foosball and ping pong. A condition to utilize amenities at the Community Center requires all patrons age 12 and older to have a valid Facility Access Card. The Facility Access Card costs \$7 for youth and must be scanned upon each entry. The card expires one year from the date of purchase.

In an effort to maintain open communication between parents, youth and staff, parents/guardians must review the information included in this packet with their child, fully complete (and sign/initial where applicable) all pages and return the forms to the Community Center. The completed forms must be on file before youth are permitted to utilize the Community Center after school. *Registration can be made online through ActiveNet by visiting <https://apm.activecommunities.com/kentparksandrec/Home>. You will be required to create an online account before registering for a program (if you don't already have one - please do not create a new account before confirming if you have one first). You may also register in person at the Community Center or by mail (all required forms must be fully completed with all required signatures) to Kent County Parks and Recreation, P.O. Box 67, Worton, MD 21678).

We look forward to your child's participation at the After School Drop-In Recreation Center. If you have any questions, please feel free to contact Jill Coleman, Recreation Supervisor, at 410-810-5948 or jcoleman@kentgov.org.

Sincerely,

Jillyn Coleman

Jillyn Coleman, PSO
Acting Director

*** Important Online Registration Information:**

If registering online you are not required to complete paper forms, however upon your child's first visit to the Community Center this school year, he/she will be required to sign our printed copy of the online submission specific to Rules and Code of Conduct.

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County Commissioners of Kent County, MD Department of Parks & Recreation



Kent County Community Center After School Drop-In Recreation Center Rules

1. Use of the Kent County Community Center is a privilege and each participant is expected to abide by the established rules of conduct. Respect yourself, respect others, respect the equipment, respect the facility and respect the staff.
2. Shirts and shoes **must** be worn **at all times!** Any clothing displaying suggestive or offensive material, or any other inappropriate material will not be permitted in the Center. Hats, hoods, and sunglasses must be removed **immediately** upon entry to the building.
3. School age youth are not permitted in the center before 2:30 pm on days when school is in session a full day, unless the student is a registered home school student **and** is accompanied by a parent or other responsible adult.
4. Food and drinks are **only** permitted in the lobby and halls of the Center. No food, gum or drinks (other than water) are permitted in the gymnasium unless by special permit (i.e. exclusive use rental).
5. Sexually explicit behavior including, but not limited to, groping, dancing, making out, and sitting in one's lap is not acceptable and will lead to revoking of privileges at the Community Center.
6. Music may **only** be played through use of earphones. Loud, boisterous, disrespectful verbal or physical behavior is inappropriate and will not be tolerated. Participants are expected to respect Center staff and follow the directions of staff when directed the first time. Profanity and foul language will not be tolerated at any time. Youth who do not adhere to these expectations will be subject to being banned from the Community Center for a period of time to be determined based on the seriousness of the incident.
7. Open/drop-in activities may only occur during the designated times. The Community Center staff reserves the right to alter the gym schedule as needed.
8. Youth are responsible for keeping track of personal belongings. Staff will not be responsible for tracking lost or stolen personal belongings. If you are missing something, please check with staff at the front desk to see if it has been placed in the lost and found.
9. This list is not inclusive of all policies. Kent County Parks and Recreation staff reserve the right to amend the rules at any time as deemed necessary.
10. Only six (6) youth are permitted in the Computer Room at any given time. **NO** food or drinks are permitted in the Computer Room.

I have read the After School Drop-In Recreation Center rules. I understand that I/my child must follow these rules or I/my child will jeopardize the privilege to use the Community Center as a Drop-In Recreation Center.

Youth First and Last Name (please print clearly)

Youth Signature Date

Parent/Guardian First and Last Name (please print clearly)

Parent/Guardian Signature Date



County Commissioners of Kent County, MD
Department of Parks & Recreation



Kent County Community Center
After School Drop-In Recreation Center Code of Conduct

This form, completed in its entirety, must be returned no later than your child's second visit to the KCCC for the current school year or your child will not be permitted entry until it is received.

As a member of the community and a Middle School/High School aged youth, I enjoy and appreciate the privilege of using the Kent County Community Center as a Drop-In Recreation Center. I will help take care of the Kent County Community Center facility by adhering to the following:

~Youth and Parent/Guardian must initial after each section~

I will respect all rules of the Kent County Community Center. This includes, but is not limited to: NO food or drinks in the gym or computer room; NO foul or disrespectful language; Shoes and shirts being worn at all times; NO intimidating or threatening another individual; Following directions from staff and respecting staff, etc.

Youth Initials: _____ Parent/Guardian Initials: _____

I will respect the Kent County Community Center facilities and equipment. I will not sit on tables or other furniture that is not designed for seating; I will do my part to make the Community Center a fun and clean place by taking care of the equipment and facilities as if they were my own; I will not dunk on basketball rims that are not designed for dunking or indicate such; I will take responsibility for my actions, and encourage others do the same.

Youth Initials: _____ Parent/Guardian Initials: _____

I will respect the Kent County Community Center Staff and all other users of the facility. I will show all others the same respect that I expect in return. This center provides a great recreational resource not only for Middle School/High School age youth, but to the general public as well, who may also be utilizing the Center!

Youth Initials: _____ Parent/Guardian Initials: _____

I understand that by initialing each section, I/my child agree to follow the Code of Conduct for the Kent County Community Center Drop-In Recreation Center. I also understand that my/my child's use of the Kent County Community Center is a privilege and failure to follow this Code of Conduct will result in the loss of my/my child's privileges during After School Drop-In Recreation time.

Form fields for: Youth First and Last Name, Facility Access Card Number, Youth Signature, Date, Parent First and Last Name, Parent/Guardian Signature, Date, Mailing Address (P.O. Box/Street # & Street Name), Parent/Guardian Telephone Number, Mailing Address (City, State, Zip Code), Parent/Guardian Email

This form, completed in its entirety, must be returned NO LATER THAN your child's second visit to the KCCC for the current school year or your child will not be permitted entry until it is received.

Date Issued to Youth / Staff Initials (if applicable) Date Returned / Staff Initials